

REGULATIONS OF ROL-EKO 2025 CONFERENCE

§ 1. DEFINITIONS

Whenever the terms defined below appear in these Regulations, they shall be understood as follows:

- 1) **Organizer** – Łukasiewicz Research Network - Poznań Institute of Technology, ul. E. Estkowskiego 6, 61-755 Poznań, registered under the National Court Register (KRS) no. 0000850093 – 8th Commercial Division of the National Court Register, District Court in Poznań – Nowe Miasto and Wilda in Poznań, Statistical No. (REGON): 386566426, Tax ID no. (NIP): 7831822694, acting pursuant to the Act of 21 February 2019 on the Łukasiewicz Research Network (Polish Journal of Laws of 2024, as amended);;
- 2) **Conference** - ROL-EKO 2025 Conference entitled "Organic agriculture – current state and prospects for development TECHNIQUES, TECHNOLOGIES, FOOD PRODUCTION";
- 3) **Enroller** - a natural person, a legal entity or an organizational unit directing a Participant to participate in the Conference, charged for the Participant's participation in the Conference;
- 4) **Participant** - an adult natural person participating in the Conference; Participant may be the Enroller at the same time;
- 5) **Parties** - jointly the Organizer and the Enroller;
- 6) **Agreement** - an agreement concluded between the Parties, the subject matter of which is the Participant's participation in the Conference;
- 7) **Consumer** - an Enroller who is a natural person, concluding an agreement with the Organizer for participation in the Conference which not directly related to the economic or professional activity of that person; a natural person concluding an agreement directly related to its business activity is also considered a consumer in the light of the Regulations, when the content of the agreement shows that it does not have a professional character for that person, resulting in particular from the subject matter of his or her business activity, made available on the basis of the provisions of the Central Registration and Information on Business;
- 8) **Regulations** - the regulations of the ROL-EKO 2025 Conference entitled "Organic agriculture – current state and prospects for development TECHNIQUES, TECHNOLOGIES, FOOD PRODUCTION";
- 9) **Working days** – days from Monday to Friday, excluding bank holidays.

§ 2. GENERAL PROVISIONS

1. The Organizer of the Conference is Łukasiewicz Research Network - Poznań Institute of Technology.
2. The Conference will take place on October 22-23, 2025, in an on-site formula. The Conference will be held at the National Museum of Agriculture and Agri-Food Industry in Szreniawa at 5 Dworcowa Street, (62-052 Szreniawa).
3. A maximum of 85 Participants may take part in the Conference.
4. The main language of the Conference shall be Polish.

5. The Organizer can be contacted by: 1) e-mail at: rol-eko@pit.lukasiewicz.gov.pl; 2) phone at the following numbers: +48 887 535 598 and +48 504 109 717.
6. These Regulations set forth the rules related to participation in the Conference and contain the provisions on the basis of which the Agreement is performed.
7. These Regulations are the regulations for the provision of services by electronic means within the meaning of Article 8 (1) (1) of the Act of July 18, 2002 on the Provision of Services by Electronic Means (Polish Journal of Laws of 2024, item 1513, as amended).
8. Participant's participation in the Conference is conditional upon the payment of the Conference participation fee, the acceptance of the provisions of the Regulations and acceptance of other mandatory consents in the enrolment process.
9. The Organizer may allow the Participants and Enrollers to participate in the Conference on an individually agreed basis.
10. The Organizer is supported by external entities in the organization of the Conference.
11. The number of places at the Conference is limited. Participation will be decided on a first come, first served basis of correctly submitted applications to the Organizer.

§ 3. CONCLUSION OF THE AGREEMENT ON THE PROVISION OF SERVICES BY ELECTRONIC MEANS

1. Proper completion and submission by the Participant of the enrolment form available on the website www.rol-eko.com is tantamount to the Enroller's and the Participant's consent to all obligations under these Regulations.
2. The enrollment of Participants using the enrollment form referred to in paragraph 1 is possible until September 30, 2025. The Organizer reserves the right to extend the deadline for submitting applications. In the event of an extension of the deadline for submitting applications, Participants shall not be entitled to cancel their applications, except in cases of force majeure, e.g., illness.
3. The moment of concluding the Agreement is the receipt by the Participant of the enrolment confirmation e-mail referred to in paragraph 10 (2).
4. Within the framework of the Agreement, the Organizer provides the Participants with the possibility to participate in the Conference against payment.
5. A prerequisite for concluding the Agreement is the acceptance of the provisions of the Regulations.
6. The conclusion of the Agreement is binding, and thus it is tantamount to an obligation on the part of the Enroller to pay for participation in the Conference.
7. The termination of the Agreement for reasons attributable to the Participant or the Enroller shall not result in a refund of fees paid after October 7, 2025.
8. The enrolment form referred to in paragraph 1 shall be completed by the Participant on behalf of the Enroller. By completing and sending the enrolment form, the Participant declares that he/she has the appropriate authority to act for and on behalf of the Enroller, in particular to conclude the Agreement and incur obligations thereunder.
9. If certain obligations are imposed on the Participant in accordance with the Regulations, the Enroller is also obligated to fulfil these obligations. The Participant's declarations

referred to in the Regulations shall also apply to the Enroller.

10. The enrolment process for Participants takes place according to the following procedure:

- 1) The participant fills in the registration form for participation in the Conference, available on the website www.rol-eko.com, and sends it to the Organizer. In order to send the application, it is necessary to fill in the mandatory fields, accept the Regulations, and provide other necessary consents.
 - 2) Confirmation of the Participant's enrolment along with information regarding the payment for the Participant's participation in the Conference is sent to the e-mail address provided by the Participant in the enrolment form from the e-mail address: rol-eko@pit.lukasiewicz.gov.pl
 - 3) A pro forma invoice for the amount corresponding to the selected option of participation in the Conference is sent to the e-mail address provided by the Participant in the enrolment form from the e-mail address: rol-eko@pit.lukasiewicz.gov.pl
 - 4) The Participant shall pay the amount indicated on the pro forma invoice immediately upon its receipt, but no later than within 5 working days of receipt;
 - 5) after the payment is made, a prepayment invoice will be issued, which the Participant will receive in a separate e-mail. The prepayment invoice will be sent by the 15th day of the month following the month of payment. The final invoice shall be issued and sent within 7 working days after the end of the Conference.
11. The Organizer shall not be liable for any disruptions, including interruptions, in the functioning of the www.rol-eko.com website caused by force majeure, unauthorized actions of any third parties or incompatibility of the website with the IT infrastructure of the Participant or the Enroller.
12. The Organizer reserves the right to make interruptions in the functioning and access to the www.rol-eko.com website for the time caused by the need to modernize, repair and maintain the website.
13. The Participant and the Enroller are prohibited from providing unlawful content.
14. The Organizer shall not be liable for the blocking by mail server administrators of the transmission of e-mails to the e-mail address indicated by the Participant in the enrolment form, and for the deletion or blocking of e-mails by software installed on the electronic equipment used by the Participant or the Enroller.

§ 4. TERMS AND CONDITIONS OF PARTICIPATION IN THE CONFERENCE

1. The Enroller is the entity obliged to pay the fee for the Participant's participation in the Conference.
2. As part of the participation in the Conference, the Organizer shall provide the Participants with:
 - 1) a room and multimedia equipment with which the Conference will be conducted;
 - 2) stationery;
 - 3) meals during the Conference, i.e. coffee breaks, lunch on October 22 and 23, 2025, participation in the gala dinner on October 22, 2025.

3. The Organizer does not provide Participants with transportation to the Conference venue or parking spaces. The Organizer does not provide Participants with accommodation, nor does it cover the costs thereof.
4. The list of prices for participation in the Conference is specified in Appendix 1 to the Regulations. Payment for participation in the Conference can only be made by bank transfer.
5. The payment of the fee for participation in the Conference by bank transfer should be made immediately upon a receipt of a pro forma invoice, no later than within 5 working days of its receipt. The moment of payment is the moment with the funds are credited to the Organizer's bank account.
6. The payment in PLN should be made to the following account:

Łukasiewicz Research Network - Poznań Institute of Technology ul. Ewarysta Estkowskiego 6, 61-755 Poznań

SANTANDER BANK POLSKA S.A. 2 BRANCH IN POZNAŃ
62 1090 1346 0000 0000 3400 0304

 with a note "ROL-EKO 2025, stating the name(s) of the participant(s) and the Tax ID number of the company/ institution."
7. The Organizer has the right to refuse the Enroller or the Participant designated by the Enroller to participate in the Conference in case of non-payment of the fee for the participation in the Conference.
8. The Participant agrees to receive invoices, duplicate invoices, and corrective invoices electronically, to the email address provided by the Participant in the application form. In the event of a change of the email address referred to in the previous sentence, the Participant is obliged to notify the Organizer immediately at rol-eko@pit.lukasiewicz.gov.pl.
9. The Participant agrees to sending invoices, duplicate invoices, and corrective invoices in a paper form when technical or formal obstacles make it impossible to send them electronically.

§ 5. CHANGES IN THE SCOPE OF CONFERENCE ORGANIZATION

1. The Organizer reserves the right to change the program of the Conference, i.e., among others, the speakers, topics and hours of speeches, as well as the date of the Conference, if, despite the Organizer's due diligence, the original programme of the Conference or its date proves impossible or significantly difficult to implement, e.g., due to the speaker's illness or other events beyond the Organizer's control. The Organizer also reserves the right to change the conference formula to a conference conducted remotely, if it is justified by the circumstances. In the case referred to in the first and second sentences, neither the Enroller nor the Participant shall be entitled to any claims against the Organizer.
2. In the event that the Organizer cancels the Conference for reasons solely attributable to the Organizer, the Enroller shall only be entitled to a claim against the Organizer for a refund of the Conference participation fee paid by the Enroller in a nominal amount.
3. Without prejudice to paragraph 1 and paragraph 2, the Organizer may change the date of the Conference, terminate the Conference or cancel the Conference at any time due to the occurrence of circumstances constituting force majeure, i.e. events that were impossible to

foresee at the time of concluding the Agreement, which are beyond the control of the Parties and are impossible to overcome by the Parties, in particular: natural disasters, wars, mobilizations, legal acts of authorities or public administration bodies that make the performance of the Agreement impossible, as well as power outages or interrupted Internet connection.

4. In the event of the circumstances referred to in paragraph 3, neither the Enroller nor the Participant shall be entitled to any claims against the Organizer, with the exception of a claim for refund of the Conference participation fee paid by the Enroller in a nominal amount.
5. In the event of withdrawal from the agreement by the Organizer, the Organizer shall refund the fee paid for participation in the Conference to the bank account from which the fee was paid to the Organizer, within 30 working days from the date of submission of the statement of withdrawal, taking into account the provisions on consumer rights.

§ 6. PROVISIONS CONCERNING COMPLAINTS

1. The Organizer undertakes to perform the Agreement with due diligence under the terms and conditions specified in the Regulations.
2. The Organizer shall be liable to the Participant and the Enroller for non-performance or improper performance of the Agreement.
3. The Participant or the Enroller may submit complaints to the Organizer about non-performance or improper performance of the Agreement.
4. The complaints should be submitted via e-mail: rol-eko@pit.lukasiewicz.gov.pl.
5. In the content of the complaint, the Participant or the Enroller should specify the reason for its submission.
6. The Organizer undertakes to consider the complaint within 14 business days from the date of its receipt of and to inform the Participant or the Enroller by sending an e-mail to his/her e-mail address.
7. The Organizer shall not be liable for the Participant's or Enroller's expected effect or purpose of the Agreement.
8. The provisions of the seller's liability under warranty regulated by the provisions of the Civil Code of April 23, 1964 (Polish Journal of Laws of 2024, item 1061, as amended) shall not apply to the complaints.

§ 7. PROVISIONS CONCERNING ENROLLERS-CONSUMERS

1. In compliance with the contents of the Act on Consumer Rights of May 30, 2014 (Polish Journal of Laws of 2024, item 1796), the Enroller-Consumer has the right to withdraw from the Agreement without giving any reason and without incurring costs, within 14 days from the date of its conclusion. To meet this deadline it is sufficient to send the Organizer a statement of withdrawal from the Agreement, the template of which is attached as Appendix 2 to the Regulations.
2. The Organizer shall inform the Enroller-Consumer that once the Organizer has fulfilled the performance (organized the Conference), the Enroller-Consumer shall lose the right to withdraw from the Agreement. The above shall apply if the Enroller-Consumer agrees to the commencement of service performance (consisting in the organization of the Conference) before the expiry of a 14-day time limit for the withdrawal from the Agreement and accepts the lack of the possibility to withdraw from the Agreement when the service has been fully performed.

3. The confirmation of receipt of the notice of withdrawal from the Agreement will be sent to the Enroller-Consumer immediately to the e-mail address provided by the Enroller in the notice of withdrawal.
4. In the event of effective withdrawal from the Agreement by the Enroller, the Agreement shall be deemed not to have been concluded, and any payments made by the Enroller shall be refunded within 14 days from the date of receipt of the declaration of withdrawal from the Agreement to the bank account number indicated by the Enroller-Consumer in the declaration.
5. It is stipulated that Enrollers-Consumers shall not be affected by those provisions of the Regulations that would constitute prohibited contractual provisions within the meaning of Articles 385 (1)–385 (3) of the Civil Code of April 23, 1964 (Polish Journal of Laws of 2024, item 1061, as amended) or would violate mandatory legal provisions on the conclusion of agreements with the participation of the Consumer, which would be included in the register of standard contractual provisions considered prohibited, maintained by the President of the Office of Competition and Consumer Protection.

§ 8. COPYRIGHT

1. If the Participant is provided with the conference materials, they become the property of the Participant as soon as they are issued (sent or made available).
2. The transfer of ownership of a copy of the conference materials does not result in the transfer of author's proprietary copyrights to these materials, which are vested in the Organizer or the third parties.
3. The contents of the conference materials are protected under the provisions of the Act of February 4, 1994 on Copyright and Related Rights (Polish Journal of Laws of 2025, item 24, as amended).
4. It is forbidden to reproduce or copy the conference materials in any way, disseminate them, publish them, distribute them, market their copies, or make them available in any form or manner.

§ 9. PROTECTION OF PERSONAL DATA

INFORMATION CLAUSE CONCERNING THE PROCESSING OF PERSONAL DATA

1. The data privacy statement concerning the processing of personal data by the Organizer has been attached as Appendix 3 to the Regulations.
2. Participation in the Conference is tantamount to consent to the dissemination and use of the Participant's image recorded on any media and documenting the course of the Conference. This consent includes the right to disseminate and use the Participant's image without time and territorial restrictions through any means of image dissemination, in particular in the press, advertising materials, banners and the Internet.

§ 10. FINAL PROVISIONS

1. The Enroller may not, without the written Organizer's consent and under pain of nullity: 1) transfer the rights or obligations under the Agreement to any third party; 2) establish any rights under the Agreement.

2. The Agreement shall be governed by Polish law.
3. Any disputes related to the performance of the Agreement shall be settled by the competent common court of justice for the Organizer.
4. The Regulations are effective from the moment they are published at: www.rol-eko.com.
The Regulations may be amended by the Organizer. However, any amendment to the Regulations will apply only to Agreements concluded after the amended Regulations are made available to the general public by publishing them on the website: www.rol-eko.com.
The amended Regulations shall apply to Agreements entered into prior to the amendment of the Regulations, if the Enroller/Participant is informed thereof and consents to the amendment of the Regulations.

APPENDIX 1 TO THE REGULATIONS OF THE ROL-EKO 2025 CONFERENCE

Enrolment fees in PLN:

- participation in the Conference, two days - PLN 950 (+ 23% VAT),
- participation in the Conference, one day, with gala dinner - PLN 750 (+ 23% VAT),
- participation in the Conference, one day, without dinner - PLN 450 (+ 23% VAT),

Applications submitted by May 30, 2025 are eligible for a 10% discount.

APPENDIX 2 TO THE REGULATIONS OF THE ROL-EKO 2025 CONFERENCE - MODEL FORM OF WITHDRAWAL FROM THE AGREEMENT

A TEMPLATE OF WITHDRAWAL FROM THE AGREEMENT

(this form must be completed and returned only if you wish to withdraw from the Agreement)

Łukasiewicz Research Network - Poznań Institute of Technology, ul. E. Estkowskiego 6, 61-755 Poznań, registered under the National Court Register (KRS) no. 0000850093 – 8th Commercial Division of the National Court Register, District Court in Poznań – Nowe Miasto and Wilda in Poznań, Statistical No. (REGON): 386566426, Tax ID no. (NIP): 7831822694

Recipient:

Łukasiewicz Research Network - Poznań Institute of Technology
6 Estkowskiego Street, 61-755 Poznań, Poland
e-mail: rol-eko@pit.lukasiewicz.gov.pl
note: "ROL-EKO 2025 – withdrawal from the Agreement."

The contents of withdrawal from the Agreement:

"I hereby would like to inform about my withdrawal from the agreement concerning the participation in the ROL-EKO 2025 Conference, organized by the Łukasiewicz Research Network - Poznań Institute of Technology."

Date of conclusion of the Agreement (date of receipt of the registration confirmation email):

.....

Enroller's name and surname:

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Enroller's address:

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Enroller's email address:

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Bank account number to which the refund of the payment is to be made:

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Enroller's signature:

.....

APPENDIX 3 TO THE REGULATIONS OF THE ROL-EKO 2025 CONFERENCE - INFORMATION CLAUSE CONCERNING THE PROCESSING OF PERSONAL DATA BY THE ORGANIZER

Pursuant to the provisions of Articles 13 and 14 of Regulation (EU) 2016/679 of the European Parliament and of the Council of April 27, 2016, on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC, hereinafter referred to as "GDPR"), we hereby inform you that:

PERSONAL DATA CONTROLLER

The controller of your personal data is the Łukasiewicz Research Network - Poznan Institute of Technology (hereinafter referred to as "Łukasiewicz - PIT").

You can contact Łukasiewicz - PIT:

- 1) by mail at: ul. Ewarysta Estkowskiego 6, 61-755 Poznań,
- 2) by phone: +48 61 850 48 90,
- 3) by e-mail: office@pit.lukasiewicz.gov.pl.

We have appointed a Data Protection Officer. This is the person you can contact in matters related to the processing of your personal data and the exercise of your rights in connection with it. You can contact the Data Protection Officer at the following e-mail address: iod@pit.lukasiewicz.gov.pl.

THE PURPOSE OF PERSONAL DATA PROCESSING AND LEGAL BASIS

Your data (first name, last name, academic title, institution name, institution address, phone number, e-mail address, Tax ID number, bank account number) are processed by Łukasiewicz-PIT in connection with the organization of the ROL-EKO 2025 conference entitled "Organic farming, current state and development prospects. TECHNIQUES, TECHNOLOGIES, FOOD PRODUCTION", hereinafter referred to as the "Conference". In particular, your data is processed for the purpose of:

- 1) registration for the Conference, contacting participants for organizational purposes, and conducting the Conference—the legal basis for the processing of personal data is the performance of a contract, the subject of which is participation in the Conference and the publication of conference materials, pursuant to Article 6(1)(b) of the GDPR (with a natural person) or the necessity of processing for the purposes of the legitimate interests pursued by the Controller consisting in conducting business activity (Article 6(1)(f) of the GDPR);
- 2) fulfillment by Łukasiewicz-PIT of its legal obligations in connection with the organization of the Conference (Article 6(1)(c) of the GDPR);
- 3) behavior during the Conference security measures related to the list of participants – the legal basis for data processing is the necessity of processing for the purposes of the legitimate interests pursued by the Controller. In this case, the legitimate interest of the Controller is to ensure security during the Conference (Article 6(1)(f) of the GDPR);
- 4) establishing contact with Conference participants – the legal basis for data processing is the necessity of processing for purposes arising from legitimate interests pursued by the Controller. In this case, the legitimate interest of the Controller is to contact Conference participants (Article 6(1)(f) of the GDPR);

5) conducting information and promotional activities related to the Conference (publication of photos, videos) – the legal basis for data processing is the necessity of processing for purposes resulting from legitimate interests pursued by the Controller. In this case, the legitimate interest of the Controller is to conduct information and promotional activities (Article 6(1)(f) of the GDPR);

6) keeping statistics and reports and archiving for the Controller's internal needs related to the number of event participants - the legal basis for data processing is the necessity of processing for purposes resulting from legitimate interests pursued by the Controller. The legitimate interest of the Controller is to keep statistics and reports (Article 6(1)(f) of the GDPR);

7) pursuing or defending against claims related to the organization of the Conference – the legal basis for data processing is the necessity of processing for the purposes of the legitimate interests pursued by the Controller. In this case, the legitimate interest of the Controller is the ability to establish, pursue, or defend against claims (Article 6(1)(f) of the GDPR).

The data processed by Łukasiewicz-PIT comes from individuals who submit registration forms for the Conference.

INFORMATION ON PERSONAL DATA RECIPIENTS

In certain situations we may transfer your personal data to other recipients. This may happen when a service we use requires it (e.g. IT, financial, insurance, auditing, courier and postal services, destruction and archiving of documentation, or legal services). Each time your personal data is shared with the recipient, it is done in accordance with the provisions of the GDPR.

TRANSFER OF PERSONAL DATA TO A THIRD COUNTRY OR AN INTERNATIONAL ORGANIZATION

As a standard, we do not transfer your personal data to a third country or an international organization. However, if there is such a transfer, it is always done in accordance with the provisions of the GDPR.

Łukasiewicz - PIT uses Microsoft Office 365, which may result in the transfer of your personal data to a third country. The terms and conditions for the use of MS Office 365 online services and obligations with respect to the processing and protection of your data and personal data by online services are set forth in Microsoft documentation.

PERIOD FOR WHICH PERSONAL DATA WILL BE KEPT

We keep your personal data until we have fulfilled the purpose of the processing. Sometimes the period of processing is also defined by applicable legal provisions.

YOUR RIGHTS

Since we process your personal data, you have the right to request access to your personal data, rectification, erasure, or restriction of processing, the right to object to processing, and the right to data portability. To exercise your rights, please contact us.

COMPLAINT TO THE PRESIDENT OF THE OFFICE FOR PERSONAL DATA PROTECTION|

A person whose data is processed has the right to file a complaint related to the processing of his/her personal data with the President of the Office for Personal Data Protection (at the following address: ul. Stawki 2, 00-193 Warsaw).

OBLIGATION TO PROVIDE PERSONAL DATA

Providing your personal data is necessary to conclude a contract for participation in the Conference.

AUTOMATED DECISION-MAKING, INCLUDING PROFILING

As a controller, we do not process personal data in a manner consisting in automated decision-making, including profiling.

